



17555 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

Morgan Hill Civic Center
Council Chambers
17555 Peak Avenue
Morgan Hill, California

Chairperson:
Committee Member:
Staff:

Council Member Larry Carr
Council Member Steve Tate
Assistant to the City Manager Melissa Stevenson Dile
Recreation and Community Services Manager Julie Spier

PUBLIC SAFETY AND COMMUNITY SERVICES COMMITTEE

SPECIAL MEETING

June 1, 2005

5:00 P.M.

CALL TO ORDER

DECLARATION OF POSTING OF AGENDA

In compliance with Government Code 54954.2

PUBLIC COMMENTS

The Morgan Hill Public Safety and Community Services Committee welcomes comments from all individuals on any agenda item being considered by the Committee. In the interest of brevity and timeliness, and to ensure the participation of all those desiring an opportunity to speak, comments presented to the Committee are limited to three minutes time.

BUSINESS:

- 5:00 pm 1. Presentation and Discussion of Proposed Library, Culture and Arts Commission Workplan
- 5:20 pm 2. Presentation and Discussion of Proposed Parks and Recreation Commission Workplan
- 5:45 pm 3. Presentation and Discussion of Proposed Bicycle and Trails Advisory Committee Workplan
- 6:00 pm 4. Presentation and Discussion of Proposed Senior Advisory Committee Workplan
- 6:15 pm 5. Presentation and Discussion of Proposed Youth Advisory Committee Workplan

ADJOURNMENT

NOTICE

AMERICANS WITH DISABILITIES ACT (ADA)

The City of Morgan Hill complies with the Americans with Disabilities Act (ADA) and will provide reasonable accommodation to individuals with disabilities to ensure equal access to all facilities, programs and services offered by the City. If assistance is needed regarding any item appearing on the Public Safety and Community Services Committee agenda, please contact the Office of the City Clerk at 17555 Peak Avenue, or call 779-7259 (or, Hearing Impaired only – TDD 776-7381) to request accommodation.

**Morgan Hill Library Commission
Fiscal Year 2005/2006
Work Plan DRAFT**

Subject	Scheduled Time	Completion Date	Outcome	Resources
Arts and Culture into Scope of Commission	2 Meetings	Sept. 2005	Define policy, procedures, scope and goals of addition of arts and culture to scope of Commission	City staff, Commission Members, Public
Arts and Culture into Scope of Commission	On going	Oct. 2005	Obtain Council approval and proceed to implement	City staff, Commission Members
Support library staff efforts to increase circulation by _% annually	On-going through FY05-06		Develop strategy/strategies to increase circulation each year for Morgan Hill Library.	Library staff, City staff, Commission Members
Support library staff efforts to increase number of K-8 library card holders by 20% annually	On-going through FY05-06		Work with library staff to increase number of students in grades Kindergarten through 8 th grade who hold library cards.	Library staff, City staff, Commission Members
Support library staff efforts to increase number of Library card holders in Morgan Hill	On-going through FY05-06		Develop strategy/strategies with library staff to increase number library card holders in service area of Morgan Hill Library	Library staff, City staff, Commission Members
Support library staff efforts to increase readership in service area of Morgan Hill Library	On-going through FY05-06		Work to increase overall readership in service area of Morgan Hill Library.	Library staff, City staff, Commission Members
Support library staff efforts to increase literacy in Morgan Hill service area	On-going through FY05-06		Work with Library staff, Vision Literacy program to increase literacy rate in Morgan Hill Library service area.	Library staff, Vision Literacy staff, City staff, Commission Members
Monitor measurements of library services – quantitative measures, trends and statistics	2 Meetings		Work to improve and enhance methods to measure use of library services such as, terminal use, in-house readers	Library staff, Commission Members
Workshop with library staff	2-3 Meetings		Plan and schedule a joint workshop for Library Commission and Library staff	Library staff, Commission Members

Subject	Scheduled Time	Completion Date	Outcome	Resources
Library Commission Workshop	2 Meetings		Plan and schedule a Library Commission Workshop to be held annually. Workshop will be held in beginning of Fiscal Year.	Library staff, City staff, Commission Members
Directed Donations	3-5 Meetings		Facilitate donations from community groups for specified needed items in new Library	Library staff, Commission Members, community groups
Library Grand Opening	3-5 Meetings		Plan activities and events for Library Grand Opening	Library staff, City staff, Commission Members

PARKS AND RECREATION COMMISSION WORKPLAN FOR FISCAL YEAR 05-06

Subject	Schedule	Outcome	Resources
Skate park repair	1 meeting	Decide direction for funds that are raised for facility. Determine options based on actual revenue received.	YAC
Swim Lane Assignments	March 2005	Recommendation to Council by the August.	Non-profit Swim Teams, City Staff
New Park	2 Meetings	<u>PRC to assist in determining site for CIP Project "Parks Land Purchase" in FY 05-06.</u> Note: find new neighborhood park site. Parks Master Plan notes it should be located next to school but issue is there are no vacant 5 acre parcels next to existing schools that doesn't already have a neighborhood park. New school to be built already has Dividend Homes building the park near Cochrane/Peet.	PW
Committee Processes	1 Meeting	Establish a reporting procedure to the PRC; Formalize liaison role; Create a uniform format for reporting for the liaison.	RCS Manager
Master Plan Review		List accomplishments and plan for implementation of items not completed. Review and prioritize current planned items.	PRC
New Revenue Considerations		Discuss all revenue opportunities: Adult Leagues, Ball field and Park user rates: Cost Recovery vs. Cost of Operations and Maintenance Tennis court user rates Special event processing fee Sign Sponsors program defined Memorial Bench – table program for parks Establish approach to generate revenue for naming rooms, spaces and facilities. Provide recommendations to Council to recapture costs after reviewing data provided by PW's staff.	PW Deputy Director, RCS Manager
PRC Title Change	2 meetings	Discuss how to incorporate "community services" within the PRC and determine if title change is desired	PRC, Committees
Community Project Requests	1 meeting	Establish a list of projects with skills required to provide to community groups	PRC, PW, RCS

IRC Operations	2 Meetings	Review of City-YMCA operating model	RCS manager
Outdoor Sports Complex	2 meetings	Review operating model	RCS Manager
BTAC	1 meeting	Review Master plan and trails	BTAC, PRC
Special Events Downtown	1 meeting	Analysis of city-wide costs to process special permits and coordinate events	Finance, RCS
Low-income Participants (Scholarships)	1 meeting	Determine the need and corresponding options for funding	RCS Staff, PRC
Liaisons	TBD	School Board Trustee appointment	PRC, Council, MHUSD
School-City Field Resources	2 meetings	Resources Review	PRC, non-profit youth groups

CITY OF MORGAN HILL

REQUEST FOR PARKS AND RECREATION COMMISSION ACTION

MEETING DATE: APRIL 19, 2005

AGENDA ITEM NO. _____

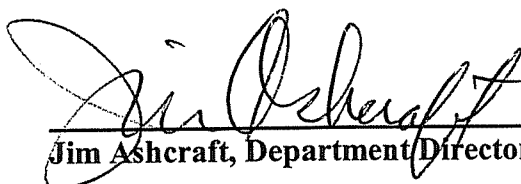
TITLE: BICYCLE AND TRAILS ADVISORY COMMITTEE WORK PLAN

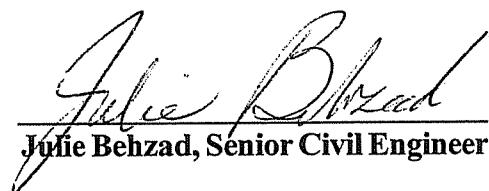
RECOMMENDED ACTION: Review and approve the proposed Bicycle and Trails Advisory Committee Annual Work Plan for Council review and approval.

EXECUTIVE SUMMARY: During the annual goal setting retreat in early 2004, the Council recognized that the current approach to organizing committees and task forces may not be sustainable in the future given the adopted budget strategy. It was also recognized that public policy decisions are improved to the extent they are informed by the thoughtful deliberations of groups with broad community representation who have been asked to evaluate specific issues. Upon the City Manager's evaluation of the existing system of council committees and subcommittees, the City Manager recommends that all citizen committees and commissions be asked to prepare an annual work plan for Council review and approval. At the March 24, 2005 BTAC meeting, a work plan was discussed and the following items were suggested to be included in the BTAC work plan: 1) Annual Bike Rodeo at Art Ala Cart 2) Providing bike parking at all annual events such as Taste of Morgan Hill and Mushroom Mardi Gras 3) Annual Bike to Work Day energizer station in Morgan Hill 4) Updating bicycle resources directory every five years 5) Orientation manuals for new members 6) Training in rules of order for conducting meetings 7) An approved allocated budget for BTAC to support annual events such as Bike Rodeo

8) Bicycle Friendly Community application 10) Community Cycling Annual Awards
9) Tracking Bikeways Master Plan Accomplishments

FISCAL IMPACT: At this time, there is no fiscal impact.


Jim Ashcraft, Department Director


Julie Behzad, Senior Civil Engineer

**SENIOR ADVISORY COMMITTEE
WORKPLAN for 2005-2006**

ISSUES	SCHEDULE	OUTCOME
IRC: <ul style="list-style-type: none"> Management Program Offerings 	On-going study reports, May 2006 5/1/05 – 2/1/06 Review of planned staff; review separate outcomes 4/05 – 9/06 work with YMCA; invite interested persons; discuss	Recommendation from YMCA on proposed programs 5/06 Recommend action to Parks & Rec 6/06 Possibly a document outlining proposed programs
Future Use of Friendly Inn	5/1/05 – 12/1/05 Consult with other groups, City and YMCA staff; discuss	Recommendation to Parks & Rec regarding the disposition of the Friendly Inn
Provision of public facilities for handicapped such as sidewalks and bike lane	5/1-05 – 3/1/06 Discussion; expert testimony, draft letter	4/06 Letter to City Council via Parks & Rec recommending action and/or further study
Recreation Classes	4/05 and thereafter	4/05 thereafter Suggest classes
Help from 7-12 Students	5/05 and thereafter	Ongoing Contact Rotary juniors, Civics teachers, counselors; recruit and place
Educating Community about SAC	4/05 with continuing discussion	Letter to Morgan Hill Times and elsewhere outlining SAC functions; other statement as appropriate
Volunteers	5/05 with continuing discussion	7/05 Develop sources of volunteers with a monthly update of willing workers; report to SAC every other month

Possible Future Topics: <ul style="list-style-type: none"> • Senior Housing • Senior Transportation • Design Input on New Facilities • Mental Health for Homebound • Senior Health • Senior Nutrition • Skate Park 	SAC is willing to discuss any of these.	Will communicate with Parks & Rec if appropriate
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The SAC notes that issues may come up which are not now listed and on which it wishes to publicize its position. If so, the SAC reserves the right to modify its proposed workplan.

The long term goals of the SAC are to:

1. Improve the lot of Seniors in the Morgan Hill area.
2. Educate the community of the role of the Parks & Recreation Commission, the Senior Advisory Committee, and the YMCA.
3. Help coordinate the efforts of the City of Morgan Hill, the City Council, the Parks & Recreation Commission, the YMCA, and the Senior Advisory Committee regarding the Indoor Recreation Center.

YAC REATREAT 2004-2005

AFTER ACTION MINUTES

ACTION PLAN

1. Youth Needs:

- Miniature Golf
- Central location for youth (social gathering)
- A "Gas lighter" for Morgan Hill where local bands can play
- Regular band concerts, \$5.00 donation requested instead of selling tickets
- Teen nights @ coffee shops
- Teen ice cream social (ex: @ skate park)
- Different venues for YAC events
- Job fair and workshops – local businesses

2. Goals

Short term:

- Cultural Dance Show

Long term/Ongoing:

- Media publicity/exposure
- Community service involvement from outside youth
- College Fair
- Job Fair
- Regular band concerts @ CCC amphitheatre (monthly? weekly?)
- Teen newsletter/magazine
- P.A. announcements at schools
- Senior citizen event consideration (ex: senior and youth golf tournament)
- Get sponsors

Main Goals for Year:

- 1 social event (ex: sharks game, game night w/Gilroy)
- 1 community service event (park cleanup)
- 1 teen event (ex: summer concert, winter game night, teen swim night)

3. Verification of Progress Towards Goals

- Monthly reports/verbal reports (from Chair)
- Mid-month meetings

4. Outside Resources in Community to Help Achieve Goals

- Corporations (ex: YMCA, library)
- Post Flyers (ex: @ Aquatic Center, Jamba Juice, library, church bulletins)
- Morgan Hill channel 17 local network
- Movie theatre advertisements/preview

5. Hurdles Keeping YAC from Achieving Goals

- Lack of focus
- Priorities (ex: school, sports, family)
- Lack of organization
- Over planning events (should create action plan for each event)
- Lack of commitment
- Inexperience
- Scheduling